



STATE OF CALIFORNIA
FRANCHISE TAX BOARD - Legal Branch
PO Box 3070
Rancho Cordova CA 95741-3070

KATHLEEN CONNELL
Chair

DEAN ANDAL
Member

B. TIMOTHY GAGE
Member

FTB NOTICE 2000-6

July 25, 2000

SUBJECT: SETTLEMENT BUREAU CORRESPONDENCE

Taxpayers seeking to initiate settlement of their civil tax matter disputes should write to:

Lorrie K. Inagaki
Director, Settlement Bureau
Franchise Tax Board
P.O. Box 3070
Rancho Cordova CA 95741-3070

FAX (916) 845-4747
Message Line (916) 845-5034

Settlement requests should include:

- Taxpayer's name and current address
- If taxpayer is represented by another:
 - Representative's name, current address, fax, and telephone number
 - Copy of representative's power of attorney (FTB 3520)
- Taxpayer's Social Security or taxpayer identification number
- Tax or income year(s) involved
- Tax amount involved
- Present status of dispute (i.e., protest, appeal or claim for refund)
- Good faith settlement offer, including the factual and legal grounds in support of the offer

Detailed information regarding the settlement process may be found in FTB Notice 98-11, issued on July 13, 1998.

The following individuals are available to answer questions you may have regarding the settlement program:

Lorrie K. Inagaki	(916) 845-3303
Director, Settlement Bureau	

Howard Van Volkinburg	(916) 845-4933
Manager, Settlement Bureau	

Marvin Halpern	(916) 845-3316
Supervising Tax Counsel,	
Settlement Bureau	

For further information regarding this notice, please contact Howard Van Volkinburg at the Franchise Tax Board, Legal Branch, P.O. Box 3070, Rancho Cordova, CA 95741-3070, (916) 845-4933.

This notice supersedes FTB Notice 99-7, dated July 14, 1999.